**Academic Visitor / visiting student Application Form**

The Lauterpacht Centre encourages qualified Academic and Student applicants with interests in the broad field of international law to join us. The maximum visit period for Academics is 52 weeks and for PhD students it is 25 weeks.

Please read the details below before submitting your application form.

**APPLICATION PROCESS AND SUBMISSION OF DOCUMENTS**

Please send the following to [visitors@lcil.cam.ac.uk](mailto:visitors@lcil.cam.ac.uk) **in one PDF file by the relevant deadline:**

* Application form
* CV
* If you are a student visitor and English is not your first language, you will need to include English language test results in line with the [Faculty of Law requirements](https://www.postgraduate.study.cam.ac.uk/courses/directory/lwlwpdlaw/requirements)

*(For visitors, we have discretion to accept proof of qualifications from an English-speaking majority country or a letter from your PhD supervisor confirming your language competence.)*

You also need:

* **Two academic references** sent by the deadline **directly** from the referee to [visitors@lcil.cam.ac.uk](mailto:visitors@lcil.cam.ac.uk) *(These should be in a pdf file and not password protected with the institution’s letterhead)*

**APPLICATION FORM**

**Personal Details**

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| **Family Name / Surname:** | **Title (Mr, Mrs, Ms, Dr, Prof etc):** |
| **First Name(s) / Given Name(s):** | **Nationality:** |
| **Home address:** | **Tel (including country code):**  **Email:** |
| **Affiliated Institution/Organisation:** | |
| **Institution/Organisation Address:**  **Postcode/Zip code:** | **Proficiency in English:**  *The work and business of the Centre is conducted in English.*  I have passed Cambridge C1 Advanced within the last two years at grade A (certificate attached) |
| **Your Position/Status (e.g., Professor, PhD Candidate):** | |
| **If PhD candidate, the name and home institute of your primary PhD supervisor:** | |
| **Outline Professional Qualifications (e.g., Bar exams completed):** | |

**Finance**

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| *Neither the Lauterpacht Centre nor the University of Cambridge are in a position to provide financial assistance to visiting fellows or scholars. All visitors must be able to assure the Centre that they have sufficient funds available to cover all costs and expenses incurred for the duration of their stay, including visas, living and transportation costs, health insurance and travel insurance.*  **Source of Financial Support** (e.g., scholarship, self-funded, institutional funding) and whether funding is in hand or is to be applied for subject to the outcome of your application: |
| **Amount of financial support provided per month: (GBP)** |

**Proposed Visit**

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| **PREFERRED DATES:** Research visits will operate on a standard, per term, basis. Please refer to the table of term dates in the information document for further details. Please note that visits are subject to availability and alternative dates may be offered that differ from your preferred dates.  **First choice**  **Visit start (term): Visit end (term):**  **Second choice**  **Visit start (term): Visit end (term):**  **PREFERRED OFFICE SPACE:**  **First choice:**  **Second Choice:**  **Please select which is most important: Visit date/Office space** |
| **RESEARCH:**  Subject Area and Title: |
| **Outline of proposed research (max. 500 words):** |

**Academic Referees**

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| **Referee 1:** | **Title:** | **Name:** | |
| **Position/Post:** | | | |
| **Postal Address:**  **Zip/Postcode:**  **Country:** | | | **Institution email address:**  **Telephone Number (including country code):** |

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| **Referee 2:** | **Title:** | **Name:** | |
| **Position/Post:** | | | |
| **Postal Address:**  **Zip/Postcode:**  **Country:** | | | **Institution email address:**  **Telephone Number (including country code):** |

**VISA REQUIREMENTS**

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| It is the responsibility of all visitors to apply for the correct visa. |
| **Visiting students:**  <https://www.gov.uk/check-uk-visa>  <https://www.internationalstudents.cam.ac.uk/immigration/visiting-students>  **Visiting academics:**  <https://www.gov.uk/check-uk-visa>  <https://www.hr.admin.cam.ac.uk/hr-services/visas-immigration/visiting-uk/uk-visitor-visa/how-apply-visitor-visa> |

**Terms and Conditions for Visiting Academics and Visiting PhD/research students**

These terms and conditions should be read in conjunction with the ‘Notes for Visiting Fellows and Scholars’ document and the “Terms and Conditions for Visiting Fellows and Scholars at the Lauterpacht Centre for International Law” document.

1. The Lauterpacht Centre provides a University IT account, laptop docking station an peripherals, a fixed desk space and access to the University Library and Squire Law library. The costs of provision of these facilities are covered by the ‘bench fee’.
2. Visitors to the Centre are encouraged to attend Friday lunchtime meetings in term, as well as any of the Centre's open seminars that may interest them. Acceptance by the Centre as a visitor does not permit the visitor to attend courses run by the Faculty of Law. The Faculty of Law does reserve the right to levy charges for attendance at courses run by the Faculty.
3. In the normal course, visitors stay at the Centre between one acceptance period (approximately 12 weeks) and one year for academic visitors or 25 weeks for PhD visitors. Visit periods are based around a Cambridge term with the addition of a Summer Research Period over the Long Vacation. Duration of visit period varies but is approximately 11 – 12 weeks.
4. The Centre is not a teaching institution and does not award diplomas or certificates. Those interested in enrolling for Cambridge University degree or diploma courses in international law or international relations should contact the relevant Departments.
5. Applicants should read the information available with this application form (which includes information on fees), and familiarise themselves with the information on the [Lauterpacht Centre website](https://www.lcil.cam.ac.uk/about-centre/visiting-fellows-and-scholars)
6. In principle we do not accept persons enrolled for higher degrees at UK universities (including Cambridge) as visiting PhD students. If students enrolled at UK universities are accepted it is on the understanding that the visiting student will be resident in Cambridge for the period of visit.
7. Complete applications are forwarded to the Committee of Management for their decision. Feedback may not always be possible if an application is declined. The Committee have the right to consider applications by circulation or to postpone a meeting without notice.
8. *Language*: Visitors must have reasonable spoken and written English, demonstrated if necessary by a certificate. In the event that a visitor requires a student visa, the final decision on whether demonstrated language level is sufficient will be given is with the International Student Office.
9. *Insurance*: Visitors must ensure that they have appropriate travel and health insurance in place and that lasts for the duration of their stay *before* arrival in the UK.
10. *Finance*: Neither the Lauterpacht Centre nor the University of Cambridge are in a position to provide financial assistance to visitors. All visitors must be able to assure the Centre that they have the means to support themselves and sufficient funds available to cover all costs and expenses incurred for the duration of their stay, including visas, living and transportation costs, health insurance, and travel insurance.
11. *Visa procedures*: The [UK Visas and Immigration website](https://www.gov.uk/government/organisations/uk-visas-and-immigration) provides advice on visa applications and time-scales. It is the visitor’s responsibility to apply for the correct visa if required.
12. *Discipline*: Visiting academics and students are expected to honour and abide by the guidelines and rules for behaviour that the University of Cambridge sets for its own staff and students. Actions contravening either the University’s rules or terms set by the Centre itself would be considered by the Centre as grounds for terminating the visiting period with immediate effect. The Centre retains the right to reverse any offer made in the case of, but not limited to: non-payment of bench fees; displaying inconsiderate behaviour towards or discrimination against others; disrupting the scholarly pursuit of academics, research staff and visiting academics and student; damage to Centre property; not observing house rules on cleanliness in the common areas; smoking in internal areas.

**Please click on the boxes below:**

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| I confirm that I have read and understood the terms and conditions for visitors provided, above, and that I agree to comply with those terms and conditions. |

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| I confirm that the information provided above is accurate to the best of my knowledge. |

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| I understand that the Lauterpacht Centre and University of Cambridge do not provide financial assistance to academic visitors and confirm that I have the means to support myself and to meet any costs incurred for the duration of my stay. This includes private medical insurance if required. |

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| I understand that the University will use the details I provide on my application form, together with additional details provided by any referee, to review my application. Information provided will be held in accordance with the University’s policies on data protection. (See [www.information-compliance.admin.cam.ac.uk/](http://www.information-compliance.admin.cam.ac.uk/) for further details) . |

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| **Application Name/Signature:**  **Date:** |